



# VAAGDEVI ENGINEERING COLLEGE

(Sponsored by Viswambhara Educational Society)

(Approved by AICTE, Affiliated to JNTUH, Hyderabad and SBTET-TS)

P.O. BOLLIKUNTA, WARANGAL - 506 005. (Telangana State)

VECW/G&R Cell/2020

Date: 10.09.2020

## ORDER

### GRIEVANCES & REDRESSAL COMMITTEE

It is for the information of students and staff of our Institutions, that we have constituted the following Grievance Redressal Committee to look into their grievances and provide them an early solution. If there is any grievance the students and staff are required to submit the application on the prescribed form available with the convener or college website.

S.No.	Name	Designation in Committee
1	Dr. P.Prasad Rao Principal-VEC	Chairman
2	Dr. K.Kumar Professor & HOD-ECE	Member
3	Prof. P.Shiva Shankar Professor – MBA	Member
4	Mr.Md.Ershad Ali Asst. Professor – EEE	Member
5	Mr. Shahbazuddin Syed Asst. Professor EEE-Dept.	Member
6	Mr.M.Sanjay Asst. Professor-ECE	Member
7	Mr.T.Pradeep Kumar Asst. Professor-ECE	Member
8	Ms.G.Shirisha Asst. professor-BSH	Member
9	Mr.M.Anil Asst. Professor-BSH	Member

### **DUTIES/RESPONSIBILITIES/ ACTIVITIES OF THE COMMITTEE:**

1. To develop a responsive and accountable attitude among all the students/staff in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
  - a. Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
  - b. Financial Matters: Related to dues and payments for various items from library, hostels etc.
  - c. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - d. Harassment and victimization of students, including sexual harassment;
3. Any other related work assigned by the Principal.

  
PRINCIPAL